



ASHE Middle Tennessee June

Two-Day Virtual Conference

Conference Attendees' Guide

Thank you for joining the ASHE Middle Tennessee June Two-Day Virtual Conference!

This guide will assist you in navigating our virtual conference platform.

We are using the REMO platform. You will find additional information at the REMO website - www.remo.co

The following steps will make your experience much better. ***

Establish a REMO profile - <https://live.remo.co/signup>

This will allow you to join the conference. Your profile may also contain additional information that others in attendance may view, including a profile photo or image. There is no charge to establish your profile.

Register for the conference -

The fact that you are reading this indicates that you have registered.

You must join using the same e-mail address you used in your registration.

Gear Check

REMO will ask you to perform a "gear check", to ensure compatibility with your equipment. However, REMO appears to work with Windows 7 and Windows 8.1. If you get an error, simply skip the gear check. REMO should work as needed. REMO does NOT work with Internet Explorer.

Accept the invitations

Earlier today, you should have received an email from REMO to accept the conference invitation. If not, check your junk inbox. Click on the "Accept Invitation" button.

Important note: There are actually two events, one for each day. You will need to accept each invitation for days in which you are participating. You will also need to join the conference each day.

Here's your private access link to join Sample-Invitation!

I'm hosting this special event on an amazing, interactive online platform: Remo Conference.

To get all the important details, click the button below.

Accept the invitation

Accept My Invitation

I'm excited to have you join me!
Richard Cochrane - 2021

Please check your settings are compatible with our gear test here:

Check your equipment *

Check settings

P.S. If the button above doesn't automatically redirect you to the registration page, please copy and paste this link into your browser:
<https://live.remo.co/a/c6ebaa9409832ba497308de02b53d04b>

[Unsubscribe](#) - [Unsubscribe Preferences](#)

2021 ASHE National Conference has invited you to Sample-Invitation - 2021 ASHE National Conference

Title:	Sample-Invitation - 2021 ASHE National Conference
Location:	https://live.remo.co/a/c6ebaa9409832ba497308de02b53d04b
When:	Monday, May 17, 2021 9:30 AM – 10:30 AM
Organizer:	2021 ASHE National Conference <noreply@remo.co>
Description:	You can enter this event from your computer.
Join event:	https://live.remo.co/a/c6ebaa9409832ba497308de02b53d04b
Attendees:	You <rnc803@comcast.net>
Related Link:	https://live.remo.co/a/c6ebaa9409832ba497308de02b53d04b

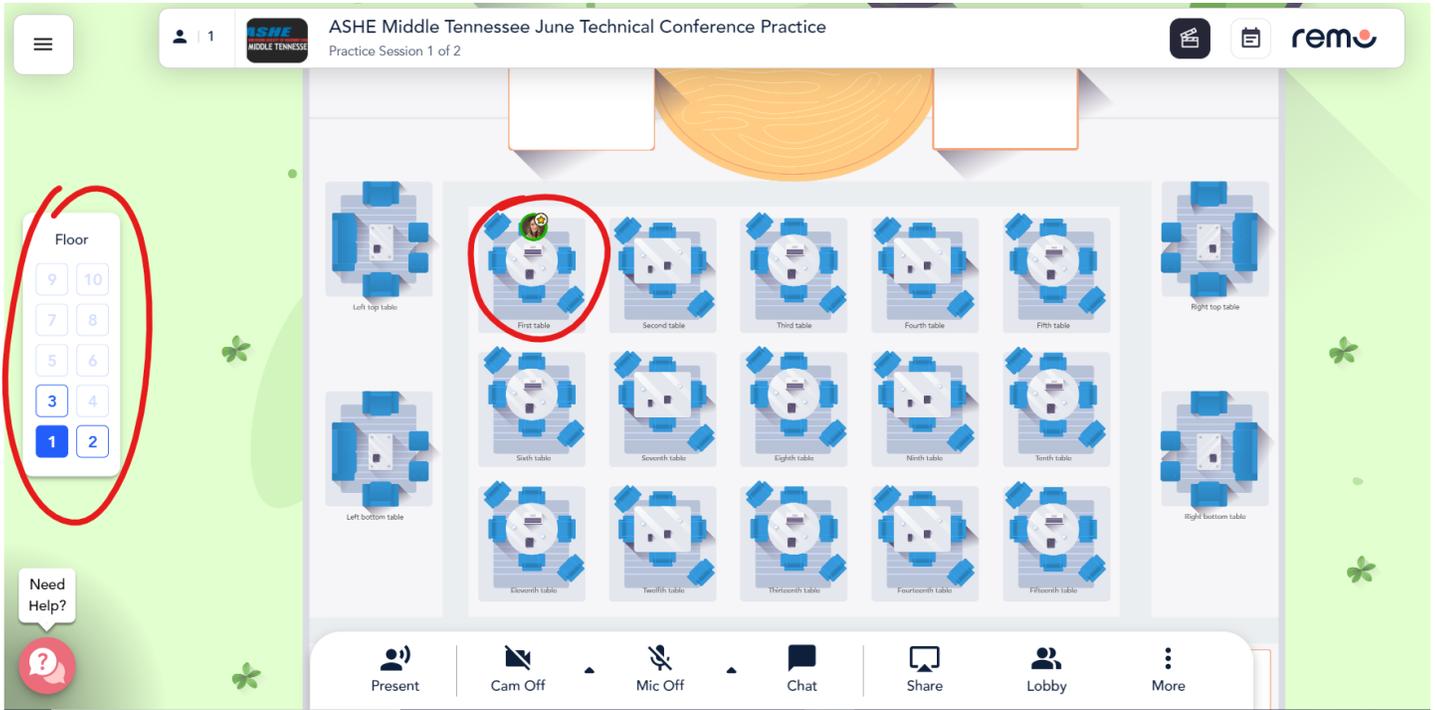
Link to join conference

Sample invitation

When it's time to join the meeting, you can use the link provided in the invitation e-mails.

Join the conference

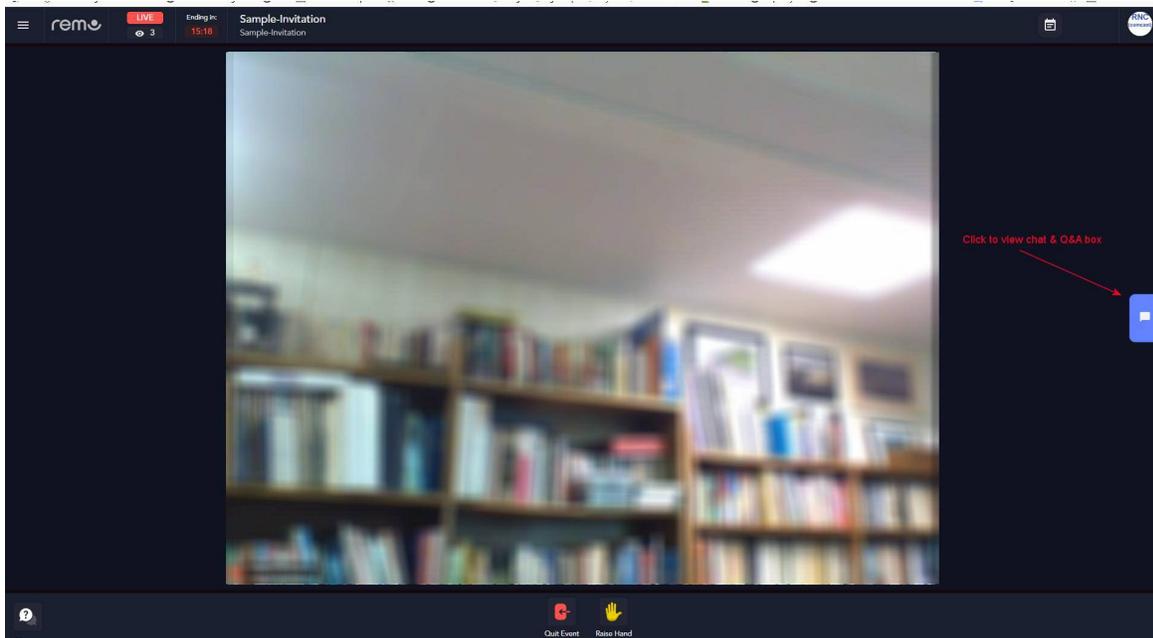
Upon entry on the networking floor, you will be placed at a random table. You can move to another table by double-clicking on the new table. You can also move from floor to floor with the elevator. **You will need to rejoin the conference each day.**



This is the networking, or main, floor.

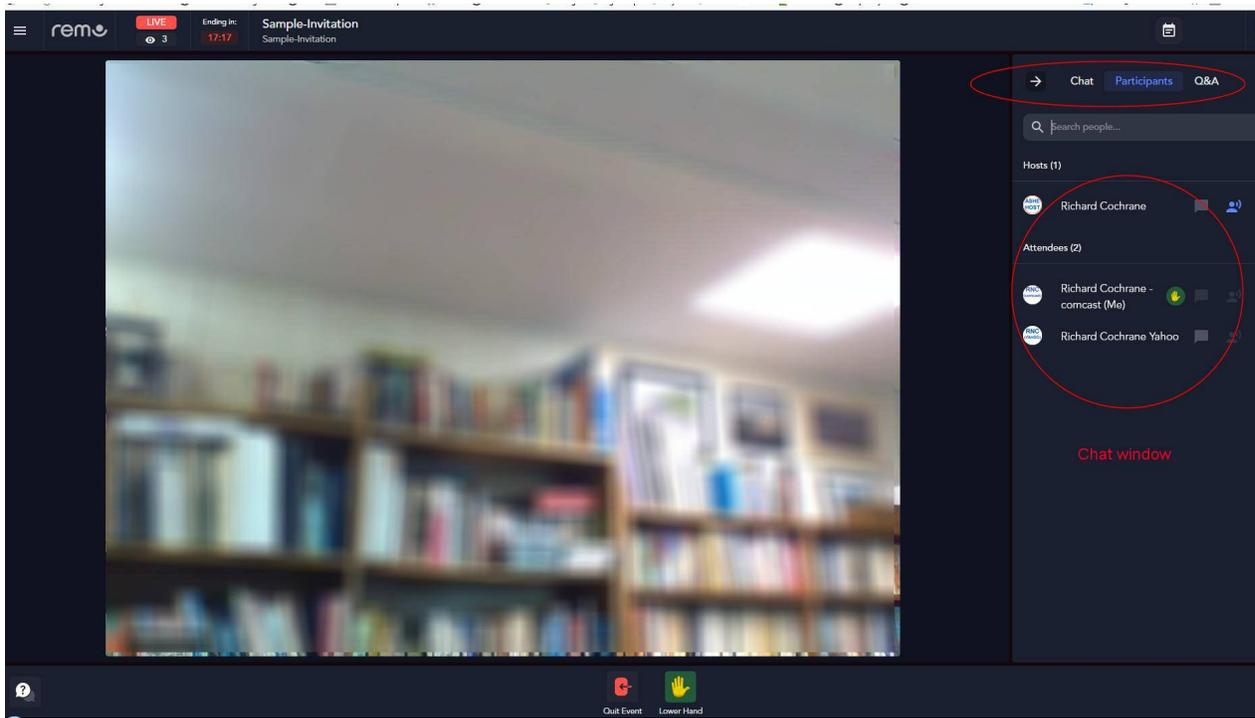
Presentations

At the appropriate time on the hour, the event manager will move everyone to the presentation area:



In this area - the virtual stage - you will see images of all the presenters on stage. If the presenter has a slide show or video, it will also be here.

The chat window can be opened with the blue tab on the left side of the screen. The chat window will allow you to chat with others. It also allows you to ask questions.



As a guest, you can not be seen nor heard in the presentation mode. However, the session host can bring a guest on stage if needed.

End of Presentation

When the session ends, you will automatically be returned to the track networking floor by the event manager.

Hints:

- If you have trouble, refresh your browser. You will go back to where you left off.
- If you get lost, simply return to the main lobby. If you really get lost, simply leave and rejoin the conference using the invitation for the appropriate day. You can then navigate to the track you desire.
- Be patient. With almost 300 attendees, it may take a few seconds for you to get on stage.
- Problems? Reach out to Whitney Sullivan (Whitney.Sullivan@neel-schaffer.com) or Daniel Jordan (Daniel.Jordan@hdrinc.com).

Thank you

The Conference Committee